



FY2011 (7/1/10 – 6/30/11) Annual Work Plan

Clark Conservation District

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Mission of the Clark Conservation District

Mission of the Clark Conservation District is to assist land users and others to protect, conserve, and manage water quality, soils, and natural habitat areas of the District to benefit present and future generations.

Natural Resource Priorities:

Water Quality (stormwater, water leaving property, infiltration issues, contaminants, septics, sediments)

- By February 2014 will have demonstrated improvement in any water quality parameters in major streams and tributaries in Clark County including a measurable improvement in Salmon Creek; through assistance to 30 septic tank owners, 165 engineering services provided, 50% of the animal agriculture landowners assisted, 1500 conservation practices voluntarily applied, and all the owners of properties on or adjacent to Salmon Creek and its major tributaries have been contacted and offered assistance from our programs

Habitat (loss or changes in critical & unique habitats, connectivity, native wildlife & plants, wetland)

- By February 2014 find or create a program with funding for upland wildlife habitat restoration and protection on 50 acres; riparian area enhancement on 5 miles of stream including fisheries habitat in multiple mile reaches (highest priority private & county ownership) in the East Fork Lewis River for steelhead spawning, rearing and holding areas.

Land Use(open space, open lands, farm land & forest land preservation, soil productivity, intensive land use, development issues, maximize the working lands capacity)

- By February 2014 all farmland is accurately inventoried with 6 farms approximately 400 acres enrolled in a farmland preservation program

Program Areas: Conservation Planning and Assistance, Animal Agriculture, Engineering, TSP, Information and Education, District Operations

Funding Source(s): WSCC, Ecology, RCO

Activities for FY2011	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
<i>Annual Elections/Appointments</i> <ul style="list-style-type: none">Prepare Supervisor ElectionsReview and Advertise Appointed and Elected Supervisor PositionsSubmit Proper Forms to the CommissionConduct Annual Board meeting/Election of Officers	March January Dec.-March April	Becky/Denise Board Members		<i>See budget below</i>
<i>WACD Activities</i>				

<ul style="list-style-type: none"> ▪ Dues ▪ WACD Annual Meeting ▪ Attend 2011 SW Area Meeting 	July December October	Board Becky Denise		
<i>Grant Reporting</i> <ul style="list-style-type: none"> ▪ Semi-Annual Progress Reports- WSCC, Ecology ▪ Voucher Progress Reports- RCO ▪ Quarterly Progress Reports- Dept. of Ecology 	Quarterly	All staff		
<i>Conduct Regular Monthly Meetings</i> <ul style="list-style-type: none"> ▪ District Administration ▪ Review Minutes ▪ Send minutes and Treasure's Report to WSCC ▪ Approve Expenditures ▪ Review Activities ▪ Guest Speakers- Invite citizens to participate or be Assoc. members ▪ NRCS Report and Participation ▪ District/NRCS Employee Staff Meetings ▪ District/NRCS Employee Safety Meetings 	First Thurs. of every month Monthly	All staff Board NRCS staff		
<i>District Planning</i> <ul style="list-style-type: none"> ▪ Review and Prepare Annual Plan of Work and Long Range Plan ▪ Prepare Annual Report of Accomplishments ▪ Send Annual Plan and Long Range Plan to WSCC ▪ Send Annual Report of Accomplishments to WSCC 	April Sept May Sept	Denise Board		
<i>Partners Activities</i> <ul style="list-style-type: none"> ▪ WSU Extension ▪ USDA Natural Resource Conservation Service ▪ SW Engineering Control Board ▪ Clark County ▪ Clark Public Utilities ▪ Conservation Districts ▪ Farm Service Agency ▪ Lower Columbia Fish Recovery Board ▪ Lower Columbia Fish Enhancement Board ▪ WADE Conference 	On-going On-going Quarterly On-going On-going On-going On-going On-going On-going June	All staff		
<i>Educational/ Outreach Activities</i> <ul style="list-style-type: none"> ▪ Regional Envirothon 	March	All staff and Board		

<ul style="list-style-type: none"> Washington State Envirothon Workshops Website, displays, tours, fairs Organize and conduct plant sale 	May On-going Oct-Feb			
<i>Financial Activities</i> <ul style="list-style-type: none"> State Audit Annual Internal Audit Monthly Financial Reports Basic Funding Application and reports Grant Applications Commission District Operations Review Vouchering 	Oct April Monthly April As Needed April Monthly	Becky Board		
<i>Legislative Activities</i> <ul style="list-style-type: none"> Continue communications about District activities 	As Needed	Board		
<i>CREP Grant</i> <ul style="list-style-type: none"> Landowner assistance and cost-share Maintenance on existing projects 	7/1/10- 6/30/11	All staff		\$5000
<i>Project W.E.L.L.</i> <ul style="list-style-type: none"> Streambank stabilization Conservation Plan development BMP Cost share Displays, tours, fairs 	Ends Dec 31, 2011	All staff		\$150,000
<i>BMP Implementation</i> <ul style="list-style-type: none"> Streambank stabilization Conservation Plan development BMP Cost share Displays, tours, fairs 	Ends Dec 31, 2012	All staff		\$65,000
<i>Implementation Grant</i> <ul style="list-style-type: none"> Landowner assistance and cost-share 	7/1/10- 6/30/11	All staff		\$20,286
<i>Family Forest Fish Passage Program(FFFP)</i> <ul style="list-style-type: none"> MacRae Skinner 		Becky Denise		\$240,000
<i>TSP</i> <ul style="list-style-type: none"> Engineering Technician/CNMPs 		Staff		\$87,000



FY2010 Annual Budget Clark Conservation District

Ordinary Income/Expense

Income

MacRae FFFPP	120,000.00
Skinner FFFPP	120,000.00
DOE Project WELL	150,000.00
DOE BMP Implementation	65,000.00
TSP	87,000.00
CREP	5,000.00
Basic Funding	12,500.00
Implementation	20,286.00
Nursery Stock	11,200.00
Interest Earned	55.00
Sales Tax	700.00
Total Income	591,741.00

Expense

Salary and Benefits	209,000.00
Office and Operating	8,300.00
Travel	5,000.00
Advertising	600.00
Insurance (Liability)	5,000.00
Dues/Registration	5,700.00
Cost Share	271,000.00
Truck Maintenance & Fuel	800.00
Information & Education	3,535.00
Nursery Stock	10,400.00
Small Tools & Minor Equipment	300.00
State Sales Tax	738.00
Total Expense	520,373.00